

ELLSWORTH
OFFICERS' SPOUSES' CLUB

2009/2010 COLLEGE SCHOLARSHIP
APPLICATION

The Ellsworth Officers' Spouses' Club (EOSC) Scholarship Program recognizes and rewards outstanding students graduating from high school. The Scholarship Program seeks to identify and reward military and military-affiliated dependents that have demonstrated the highest personal and intellectual qualities both through superior academic performance and through participation and leadership in extracurricular and community activities. EOSC is a private organization, not part of the Department of Defense or any of its components, and has no governmental status.

Complete, typewritten scholarship application packets must be

POSTMARKED NO LATER THAN

SATURDAY, FEBRUARY 27, 2010.

Questions may be directed to:
Gabriela Kleeman at (605) 593-6061

SECTION I: ELIGIBILITY REQUIREMENTS

- A. Applicants must meet all of the following requirements:
- 1.) Be a graduating high school senior
 - 2.) Have a minimum GPA of 3.0 on a 4.0 scale
 - 3.) Hold a current dependent military ID card OR sponsor holds a valid government ID card
 - 4.) Be scheduled to begin full-time bachelor's or associate's degree work at an accredited institution in fall of the coming academic year
 - 5.) Express high standards of morality, integrity and strength of character
 - 6.) Sponsor is one of the following:
 - Active duty military stationed at Ellsworth Air Force Base (EAFB)
 - Active Air National Guard or Reservist
 - Active duty assigned remote, whose dependents have remained at EAFB
 - Active/retired military member divorced from applicant's custodial parent
 - Active duty reassigned from EAFB whose dependent remains at EAFB to graduate
 - Retired military living within the Black Hills community including: Rapid City, Belle Fourche, Box Elder, Custer, Deadwood, Edgemont, Hill City, Hot Springs, Lead, New Underwood, Spearfish and Sturgis
 - Civil Service working at EAFB or assigned to the local area
 - MIA/POW
 - Deceased military
- B. Applicants appointed to a U.S. Service Academy or applicants receiving a full scholarship for the coming school year are ineligible to receive these awards.
- C. If the applicant has applied for an Officers' Spouses' Club (OSC) scholarship at any other base, the applicant is **not** eligible to apply for the EOOSC scholarship.

SECTION II: POLICY

- A. **Only complete applications will be considered.** You can download an application application on-line at ellsworthosc.com and follow the *Scholarship Program* link.
- B. Applications must be submitted through the EOSC mailing address. Any other form of submission will void the application.
- C. The scholarship is not limited to a specific field of study and may be used at any accredited four-year or two-year institution.
- D. Scholarship award is based on academic achievement, personal character, and leadership demonstrated during high school.
- E. Financial need will not be considered when determining scholarship winner(s).
- F. Civilian, Enlisted and Officers' dependents are welcome to apply and will be judged equally. Sponsor's rank/grade will not be considered when determining scholarship winner(s).
- G. The scholarship may only be used for the payment of tuition, room and board, books, supplies, equipment and fees.
- H. Scholarships will be awarded in numbers and amounts to be determined by the EOSC Scholarship Committee. All decisions of the EOSC Scholarship Committee are final.
- I. Judging Process:
 - 1. Three local professionals representing institutions of higher learning will score the subjective portions of the application. These portions include letters of recommendation, essay, work experience, and activities.
 - 2. The EOSC Scholarship Committee and its advisor will score the objective portions of the application, which include high school GPA, college GPA [if applicable] SAT and/or ACT scores and the number of moves made by the student during high school.
 - 3. Subjective and objective scores will be totaled and ranked numerically, with scholarships being awarded to the applicants with the highest overall scores.
 - 4. Applicant anonymity will be preserved during the selection process. The decisions of the Scholarship Judging Committee will be final. Individual scores will not be discussed with the applicant or any other individual.
- J. Scholarship winners must agree to any publicity the EOSC may want to use, including publication of photos, names, award amounts.
- K. Winners must sign an acceptance form following notification. Awardees should include a 4"x6" head and shoulders photograph of themselves, with their full name written on the back. No other people in the photo please. This is for publicity purposes only. Photos can be sent via digital media or in print (Note: photos will not be returned).

SECTION II: POLICY CONTINUED

- L. Winners must request that their college/university send verification of enrollment to the EOSC Scholarship Chairman. **Only after the EOSC Official Verification of Enrollment form is received, directly from the institution, can the monies be sent to the institution for deposit in the awardees account. The EOSC scholarship checks are dispersed no earlier than September. No exceptions.**

- M. Any scholarship not requested by the first of December of the award year will revert to the EOSC Welfare Fund and cannot be reclaimed by the winning student.

- N. Change in student status:
 - 1. Transfer: Should a scholarship recipient transfer to another accredited institution, remaining funds will be transferred to the new institution. The EOSC Scholarship Chair must be notified immediately by the student and the first institution.
 - 2. Withdrawal: Should a scholarship recipient withdraw and not immediately transfer to another institution, any remaining funds must be returned immediately to the EOSC.
 - 3. Acceptance of full scholarship or appointment to a government service school: Should a scholarship recipient accept a full scholarship or an appointment to a government service school after a portion of the scholarship has been used, all remaining funds must be returned immediately to the EOSC.

- O. Should a scholarship be revoked, any remaining funds must be returned immediately to the EOSC. The EOSC reserves the right to revoke a scholarship for any of the following reasons:
 - 1. Recipient fails to use money for its intended purpose.
 - 2. Recipient receives a criminal conviction.
 - 3. Recipient's GPA falls below 2.0.
 - 4. Recipient ceases to meet eligibility criteria.

SECTION III: APPLICATION DIRECTIONS:

Submit the following information and supporting documentation **in the order listed below.**
PLEASE FOLLOW INSTRUCTIONS CAREFULLY!

- A. Detach pages one through five and keep them for reference.
- B. Using the format provided, complete the **Applicant Information Form - pg. 6.**
The form **must be completed in legible print or typewritten**
Illegible applications will be penalized.
Applicant and sponsor must sign the Student Agreement Section.
- C. Photocopy both sides of your valid Military Identification Card OR both sides of your sponsor's valid Government Identification Card.
- D. Detach **Counselor's Data Sheet - pg. 7.** Deliver to school counselor for completion.
The Counselor's Data Sheet, official school transcript for past seven semesters and a copy of SAT or ACT scores should be returned to you in a sealed envelope with the counselor's signature across the seal. The envelope must remain sealed until opened by the Scholarship Chair.
- E. Using the format provided, complete the **Activities and Work Experience Form - pgs. 8 & 9.**
The form **must be typewritten.**
- F. Write a one to two page, **typewritten**, double-spaced essay addressing your plans for the future, what activities have best prepared you for college, and how the military life have impacted or enhanced your life. ***Proper spelling, grammar, punctuation and content will be considered. Please edit carefully.***
- G. Detach **Recommendation Instruction Sheet - pg. 10.** There are two recommendation forms located on this page that will need to be separated. Give one form to each of the individuals providing recommendations. One **MUST** come from a teacher, counselor or school administrator, and the other **MUST** come from another adult, not related to you. **The recommendation forms should be returned to you in sealed envelopes with the evaluator's signature across the seal and must remain sealed until opened by the Scholarship Chair. Letters of recommendation must be typewritten.**
- H. If college credit has been earned, request an **official college transcript** be sent directly to the Scholarship Chair (see address below) by the institution. The transcript must be received by the application due date.
- I. **Send application and all supporting documentation to:**
EOSC SCHOLARSHIP COMMITTEE
P.O. BOX 993
BOX ELDER, SD 57719
- J. The application packet and all supporting documentation must be **POSTMARKED**
NO LATER THAN SATURDAY, FEBRUARY 27, 2010.
- Incomplete or unsigned applications will not be considered.
 - The EOSC is not responsible for lost or misdirected mail or applications.
 - Applications and supporting documents become the property of the EOSC upon submittal.

ELLSWORTH OFFICERS' SPOUSES' CLUB SCHOLARSHIP
ACTIVITIES AND EMPLOYMENT FORM

Complete the Activities and Employment Form below. **Form must be typewritten.** Applicant may create a document using the format provided if necessary. No credit will be given to applicants who do not follow the format.

ACTIVITIES

(DO NOT USE ABBREVIATIONS OR ACRONYMS)

HONORS AND AWARDS (e.g.: scholastic, extracurricular & community):

9TH GRADE:

10TH GRADE:

11TH GRADE:

12TH GRADE:

SCHOOL ACTIVITIES (e.g.: student council, sports, band, clubs, plays, yearbook, etc.)

9th GRADE:

10TH GRADE:

11TH GRADE:

12TH GRADE:

Activities and Employment Form Continued onto Page 9

COMMUNITY ACTIVITIES (e.g.: scouts, volunteer work, church, etc.)

9th GRADE

10TH GRADE

11TH GRADE

12TH GRADE

LEADERSHIP (e.g.: school, work, community, volunteer, etc.)

9TH GRADE

10TH GRADE

11TH GRADE

12TH GRADE

WORK EXPERIENCE

(DO NOT USE ABBREVIATIONS OR ACRONYMS)

| EMPLOYMENT: | DESCRIPTION | HOURS/WEEK | DATE |
|--------------------|--------------------|-------------------|-------------|
|--------------------|--------------------|-------------------|-------------|

9TH GRADE

10TH GRADE

11TH GRADE

12TH GRADE

ELLSWORTH OFFICERS' SPOUSES' CLUB SCHOLARSHIP
RECOMMENDATION INSTRUCTION SHEET

Thank you for writing a letter of recommendation on behalf of the applicant. Please follow the instructions listed below.

1. **The letter must be typewritten.** Please refrain from using the applicant's name, in order to protect the applicant's anonymity during judging and to remove bias. The letter should contain comments and examples that you believe will assist the judges in evaluating the applicant. You are not limited to, but please include:

- | | |
|--|-------------------------------------|
| a. How long you have known the applicant | d. Maturity |
| b. In what capacity you know the applicant | e. Initiative |
| c. Dependability | f. Ability to get along with others |

2. At the bottom of the letter, please provide your signature, your printed name and occupation and the applicant's first and last name (this information will be blocked out during the judging process).

3. All information is confidential.

4. Upon completion of your recommendation, return the letter in a **SEALED ENVELOPE WITH YOUR SIGNATURE WRITTEN ACROSS THE SEAL. It must remain sealed until received by the scholarship chairperson.**

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